## IEEE COM-SDB

# Meeting Minutes April 28, 2023 - 9:00 - 10:30am EDT Meeting Minutes Recorded by: Karen Pannullo

# 1. Call to Order

The meeting was called to order at 9:08am EDT by the ComSoc Standards Development Board Chair, Ed Tiedemann.

## 2. Roll Call, Voting Status, Member Affiliations and Establish Quorum

Voting Members (Ex Officio)	Attendance	Voting Status	Employer/Affiliations	Standards Participation (both IEEE and non-IEEE)
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Ed Tiedemann (Chair)	x	Voting	Qualcomm, Senior Vice-	Chair, IEEE COM/SDB
			President, Engineering /	Member of ComSoc     Standardization Programs
			Qualcomm	Standardization Programs
				Development Board
				<ul> <li>Head of Qualcomm's</li> </ul>
				standards and industry
				organization activities
				Member of Board, OMA     (Our Mathin Allin and )
				(Open Mobile Alliance)
				Member of Board, MFA
				(MulteFire Alliance)
				• TIA lead representative,
				oneM2M Steering
				Committee
				Participant in ATIS Next G
				Alliance
John Bareham		Non-	Consultant	• Chair, IEEE CEA Working
		Voting		Group on Communication
				Electroacoustics
Jaafar Elmirghani		Voting	Kings College London	Chair, IEEE EEICT
			Ultracell Networks	• Chair, IEEE P1925.1,
				P1926.1, P1927.1,
				P1928.1, P1929.1
				• Member, IEEE 1922.1,
				1922.2, 1923.1, 1924.1
				Chair, COM/GreenICT SC
				PI EPSRC Terabit Optical
				Wireless (TOWS) project
Jean-Philippe Faure	х	Voting	Progilon CEO / Panasonic	• Chair, IEEE P1901
"JP"				• Chair, IEEE P1901c
				<ul> <li>Past Chair, IEEE-SA SASB</li> </ul>

Attendees present stated their name and updated their affiliations.

				• Chair, IEEE COM/PLC
Rob Fish		Voting	Princeton University / Self	<ul> <li>Chair, IEEE COM/EdgeCloud SC</li> <li>Past President, IEEE Standards Association (SA)</li> <li>Member, TA Committee on Standards</li> </ul>
Alex Gelman	X	Voting	NETovations, LLC	<ul> <li>Chair, IEEE AccessCore-SC</li> <li>Treasurer, IEEE COM/SDB</li> <li>Co-Chair, Standards Working Group, Future Networks Initiative</li> <li>Member of IEEE SA SESCom</li> <li>Co-Chair, FDC Public Safety Technologies Standards Operations Committee</li> <li>Co-Chair, Standards OpCom PST Initiative</li> <li>Vice-Chair, IEEE SA TIE SMDC</li> <li>FDC Rep to TAB COS</li> <li>IEEE SA Rep to MGA</li> <li>Member, IEEE AerCom Committee</li> </ul>
Oliver Holland	X	Voting	Wipro Limited	<ul> <li>Chair, IEEE 1918.1</li> <li>Chair, IEEE 1900.6</li> <li>Vice-Chair, IEEE 1900.7</li> <li>Chair, IEEE MobiNet Standards Committee</li> <li>Chair, IEEE DYSPAN Standards Committee</li> <li>Vice President, Standards VTS</li> <li>Chair, IEEE VTS Standards Activities Committee</li> <li>Member, IEEE 802.11</li> <li>Member, IEEE 802.22</li> <li>Member, IEEE 802.24</li> <li>Board Member, Whitespace alliance</li> </ul>
Haiying Lu (John)	x	Voting	Senior Engineer, China Electronics Standardization Institute (CESI)	<ul> <li>Chair, IEEE 1937.1</li> <li>Chair, IEEE COM/AerCom Standards Committee</li> </ul>

				<ul> <li>Member, IEEE AudCom (2021)</li> <li>Member, IEEE RevCom (2022)</li> <li>Convenor, ISO/IEC JTC1/AG19</li> <li>Member, ISO/IEC JTC 1/AG 2</li> <li>Member, ISO/IEC JTC1/SC1 WG12</li> <li>Co-editor, ISO 22460-2</li> <li>Vice Chair, SAC/TC28/SC17 WG12</li> <li>Member, SAC/TC435/SC1</li> </ul>
Mehmet Ulema	х	Voting	Professor, Manhattan College, New York	<ul> <li>Member at Large, IEEE-SA BOG</li> <li>Chair, COM/NetSoft SC</li> <li>Member, ICCom</li> </ul>
Non-Voting Member (Ex Officio)				
Wei Zhang		N.A.	Professor, School of Electrical Engineering and Telecommunications, the University of New South Wales, Sydney, Australia	<ul> <li>ComSoc Vice President, Technical and Educational Activities</li> </ul>
IEEE-Staff				
Jennifer Santulli	х	N.A.	IEEE-SA Staff	• Project Manager, IEEE SA
Karen Pannullo	x	N.A.	IEEE ComSoc Sr. Program Manager	<ul> <li>ComSoc Staff supporting COM/SDB</li> <li>ComSoc Staff supporting Standardization Programs Development Board</li> </ul>
Cyn Sikora	х	N.A.	IEEE ComSoc Director	<ul> <li>ComSoc Staff supporting COM/SDB</li> <li>ComSoc Staff supporting Standardization Programs Development Board</li> </ul>
Harold Tepper		N.A.	IEEE ComSoc Executive Director	<ul> <li>ComSoc Staff supporting COM/SDB</li> <li>ComSoc Staff supporting Standardization Programs Development Board</li> </ul>
Other Visitors:				
Neeli Prasad	x	N.A.	Founder/CTO, TrustedMobi "VehicleAvatar Inc.", Mountain View, California, USA	<ul> <li>CISTC representative to IEEE Com/SDB</li> </ul>

# Quorum Established with 6/8 members present.

# 3. Approval of the Agenda - The agenda is on line at: <u>https://ieee-</u>

<u>sa.imeetcentral.com/comsdb/folder/WzIwLDE2NDkyMDYyXQ</u>). Motion to approve today's meeting agenda (Moved by Mehmet Ulema; Seconded by Alex Gelman.) The agenda was approved as presented without objection.

# 4. Approval of March 24, 2023 meeting minutes (online at: https://ieee-

sa.imeetcentral.com/comsdb/folder/WzIwLDE2MTQ0MzQwXQ)

Motion to approve minutes from March 24, 2023 COM-SDB meeting. (Moved by JP Faure; Seconded by: John Lu) The meeting minutes were approved without objection.

# 5. Chair Report (Ed Tiedemann)

- ComSoc is looking for an Editor In Chief (EiC) for the Communications Standards Magazine. If anyone is interested or knows anyone that is interested, please contact the ComSoc Vice President, Publications, Chengshan Xiao. There are also several other open EiC positions.
  - ACTION: Karen will forward more information via email.
- The COM-SDB <u>website</u> lists the ComSoc TC liaisons to COM-SDB; however, this list is VERY out of date.
  - ACTION: Ed will reach out to the chairs of the TCs for an updated list.

## 6. Follow up on Action Items -

ACTION	OWNER	STATUS	COMMENTS
Update Website-		In	4/28 – GreenICT needs to be
https://comsdb.standards.comsoc.org		Progress	updated. Oliver and Rob are
/?_ga=2.172446627.1234345590.1645			reviewing to ensure accuracy.
896378-736239145.1641220370			3/24 – Karen provided Oliver and
			Rob a spreadsheet to review. All
Once updated information for WG and	Karen Pannullo/All		feedback will be compiled, and
Projects is received, add to meeting	Board Members	Open	the website will be updated.
agenda to determine best way to			1/27/23 – Karen will work with
show data on the website			Oliver and Rob to update their
			projects/programs.
			9/23/22 – Mehmet and Alex
			submitted updates. Oliver's
			projects are the only ones missing.
			6/24/22 – Input was received from
			John Lu, Rob Fish and JP Faure.
			Karen is working with remaining
			project leads to update their
Work with webmaster to update the	Karen Pannullo		sections.
website with inputs received so far			4/22 – All members please update
		Ongoing	your information in the
			spreadsheet or send your update
			to Karen.
			Spreadsheet location:
			https://docs.google.com/spreadsh
			eets/d/1tkjgYRGUKQBlg2HkOPs4h

			<u>qFqtwP4-</u>
			ed9/edit#gid=1801567277
Add verbiage to OM about assigning a	Mehmet Ulema	In	4/28/23 – A meeting was held to
consistent numbering scheme and		Progress	begin the updates. Mehmet and
project numbers for standards in the			Alex are meeting again today to
1900 block.			continue.
			3/24/23 – Karen will schedule a
			mtg on April 11 <sup>th</sup> – 1pm EDT and
			invite COM-SDB members.
			1/27/23 – Mehmet and Alex will
			begin working on this.
			11/18/22 - Mehmet has not been
			able to focus on this right now.
			Alex will help but suggested that
			Mehmet continue to lead the
			effort.
			9/23/22 – Mehmet will set up a
			date with Individuals who
			expressed an interest to begin
			updating the OM
			6/24/22 – This will be addressed
			in September after the summer
			break.
P2413.1			4/23/23 – Activity will resume
Pursue the status	JP Faure/ Mehmet	Open	soon. If no updates are available
	Ulema		by the end of June, COM-SDB will
			decide next steps.
Talk to PM to get information	Jennifer Santulli	Open	1/27/23 – CAG extended the PAR.
			PLC is a co-sponsor.
Follow up with JP to discuss at next	Karen Pannullo	Open	11/18/22 – No update provided
meeting			9/23/22 - No Update Provided
Confirm that all P&Ps contain the	All Standards	Open	4/23 – Karen will send an email to
financial aspects for meetings.	Committee chairs		remind the chairs of this action
			3/24/23 - Complete for NetSoft.
			All chairs should provide status to
			Karen when complete.
Determine how to list IEEE P2048 on	Ed Tiedemann	Open	4/23 – Jennifer provided a list of
the COM-SDB website that we co-			projects that COM-SDB co-
sponsor			sponsors.
Determine how to list the co-	Ed Tiedemann		
sponsored projects (including			
sponsoring committee if run by a			
Working Group) on the COM-SDB			
website.			

Please notify Ed and Karen if you are willing to assist with the ComSoc Website	All Board Members	Open	4/23 – No candidates
WG SDB/NdicVirtualkeyboard is in the system. Board agreed it should be deleted as the effort was stopped a while ago. Follow up with Jennifer.	Ed Tiedemann	Closed	4/28 – Jennifer moved this to an inactive status 3/24 – Ed emailed Jennifer to delete.

## 7. Reports –

## 7.1 Working Group Chair Report

7.1.1 **CEA** (John Bareham) – No report was submitted.

## 7.2. ComSoc Standard Committees Reports

7.2.1.AerCom (John Lu) – No report was submitted as there were no changes to report.

- John has been trying to determine how to better globalize the work of AerCom. One thought that he had was to determine if ISO/IEC would be interested in adopting the AerCom standards.
- It was brought up that any action relating to JTC1 needs to be coordinated with Jodie Haasz, IEEE Staff.
- ACTIONS:
  - Mehmet will send a connection to John to join the Smart Cities study group in relation to ISO IEC.
  - Ed will introduce John to some people who are working in the Vehicle-to-Vehicle security standards area.
- 7.2.2.**DySpan** (Oliver Holland) Oliver shared the following report that is posted on iMeet at <u>https://ieee-sa.imeetcentral.com/comsdb/folder/WzIwLDE2NDkyMDYyXQ</u>.
- 7.2.3.**MobiNet** (Oliver Holland) Oliver shared the following report that is posted on iMeet at <a href="https://ieee-sa.imeetcentral.com/comsdb/folder/WzIwLDE2NDkyMDYyXQ">https://ieee-sa.imeetcentral.com/comsdb/folder/WzIwLDE2NDkyMDYyXQ</a>.
- 7.2.4.**PLC** (JP Faure) JP shared the following report that is posted on iMeet at <u>https://ieee-sa.imeetcentral.com/comsdb/folder/WzIwLDE2NDkyMDYyXQ</u>.
- 7.2.5. **NetSoft** (Mehmet Ulema) No report was submitted.
- 7.2.6. **GreenICT** (Jaafar Elmirghani) JP submitted a report but was not able to attend the meeting. The report is posted on iMeet at <u>https://ieee-sa.imeetcentral.com/comsdb/folder/WzIwLDE2NDkyMDYyXQ</u>.
- 7.2.7. EdgeCloud (Rob Fish) No report was submitted.
- 7.2.8.AccessCore (Alex Gelman) No report was submitted.

## 7.3. Treasurer Report

7.3.1.SA Financial Reporting (Alex Gelman) – No report was submitted.

## 8. Old and Unfinished Business

- 8.1. Appointment of COM/SDB Vice Chair and Secretary (Ed Tiedemann)
  - Insufficient time prevented this topic to be addressed during the meeting.
- 8.2. Create and obtain approval of a slate of MALs (Ed Tiedemann)
  - Insufficient time prevented this topic to be addressed during the meeting.

#### 9. Discussion on ComSoc SDB Strategy

• Insufficient time prevented this topic to be addressed during the meeting.

#### 10. New Business

- 10.1. How do we provide oversite on various situations within ComSoc under the rules of the Standards Association?
  - Insufficient time prevented this topic to be addressed during the meeting.
- 10.2. Discuss the updated patent policy
  - Insufficient time prevented this topic to be addressed during the meeting.
- 10.3. The channel modeling group under SPDB is asking for storage space (e.g., OneDrive style) and technical support for exchanging reports and data
  - Insufficient time prevented this topic to be addressed during the meeting.
- 10.4. Announcement of Initiative moved to ComSoc and Fellow Evaluations (Alex Gelman)
  - Insufficient time prevented this topic to be addressed during the meeting.

#### 10.5. SDB/NdicVirtualkeyboard WG

- This item was discussed during the action items and is now closed.
- 10.6. IoT Standards
  - Insufficient time prevented this topic to be addressed during the meeting.

#### 10.7. TC Liaisons to COM/SDB

• This item was discussed during the Chairs remarks and is now closed.

#### 10.8. Providing new PARs to COM/SDB for information

- Insufficient time prevented this topic to be addressed during the meeting.
- 10.9. Providing new and updated P&Ps from SCs and WGs to COM/SDB for information
  - Insufficient time prevented this topic to be addressed during the meeting.

- **11. Next Meeting:** Due to scheduling conflicts with the upcoming scheduled meetings in May and June, the meeting scheduled on May 26<sup>th</sup> will be cancelled.
  - ACTIONS:
    - Karen will send out a doodle poll to find an agreeable date to reschedule the June meeting.
    - Karen will cancel the May and June meetings.
- **12.** Adjournment Meeting adjourned at 10:32 am EDT. Motion raised by Mehmet Ulema and seconded by Alex Gelman.