**IEEE Communications Society Standards Development Board (COM/SDB)**

**Meeting Minutes**

Friday, 1 March 2019, 10:00 a.m. Eastern Standard Time

WebEx Call

1. Call to Order at 10:10am EST
2. Roll Call, Voting status of the members, and Establish Quorum

Voting members: Tarek El-Bawab, Oliver Holland, Earl McCune, Alex Gelman, Jaafar Elmirghani, Zack Huhn, Stefano Galli

Non-voting attendees: Sumei Sun (Wireless Communications)

Staff attendees: Karen Pannullo, Jennifer Santulli

Seven voting members were present and a quorum was met.

1. Approval of Agenda – The title “Sustainable ICT” was changed to “Green ICT” because the initiative was renamed Sustainable ICT but the sponsor committee is still called Green ICT. The agenda was approved with this change.

1. Call to Order

2. Roll Call, Voting status of the members, and Establish Quorum

3. Approval of Agenda

4. Approval of the COM/SDB Minutes of the January 25, 2019 meeting (posted on http://comsdb.standards.comsoc.org/meetings/)

5. Old and unfinished business

 5.1 Update on Ps and Ps

6. Reports

6.1. Reports from ComSoc Standards Committees:

* DySPAN (Oliver)
* PLC (JP)
* NetSoft (Mehmet)
* MobiNet (Oliver)
* ~~Sustainable~~ Green ICT (Jaafar) -- Sent an email with three items. Discussion to ensure balloting is taking place according to Ps and Ps.
* EdgeCloud (Rob)
* AccessCore (Alex)

6.2. Reports from Working Group and Study Group Chairs

* COM/SDB/CEA (Tarek)
* Smart Cities Working Group (Tarek)

6.3 Treasurer report (Alex)

7. New Business

8. Adjourn

1. Approval of the COM/SDB Minutes of the January 25, 2019 meeting (posted on <http://comsdb.standards.comsoc.org/meetings/>) – Minutes approved with no revisions.
2. Old and unfinished business –
5.1 Update on Ps and Ps (Oliver) –
* There have been further discussions of Section 4.3 (voting membership), which has been forwarded to Lisa Weisser, SA Governance Program Manager.
* There was a lengthy discussion of decision to strike mention of MALs from 4.3.
* ACTION: Stefano to follow up on this discussion off line.
	1. Reports (highlights below):
	6.1. Reports from ComSoc Standards Committees:
		+ DySPAN (Oliver) – Complementing work is being done on Standards 1901–1906; Expectation of modelling with 1905. There is a F2F meeting next week for 11.5.1, which has been approved based on the new baseline. In final stages of bringing all of these to the ComSoc board.
		+ PLC (JP) – No report
		+ NetSoft (Mehmet) – No report
		+ MobiNet (Oliver) – Monthly meetings are still being held. There are discussions on future opportunities such as potential for Blockchain and a potential to join the standard sponsored with VTS. That will be talked about next week.
		+ Green ICT (Jaafar) -- Discussion to ensure balloting is taking place according to Ps and Ps. IEEE Green ICT has 3 working groups (WG) with regular monthly meetings.
	+ Working on standards 1922.1 and 1922.2 --1922.2 was approved on 2/13 by GICT committee.
	+ Green ICT working group is out of MACK process; the standard is being worked as a 30-day project. Jennifer is working closely with the team.
	+ WG for Standards 1923.1 and 1924.1continues to have monthly meetings and is in the last review for 1924.1. 1925.1 – 1929.1 are all in draft status; 1928 finished the final draft.
		- EdgeCloud (Rob) – No Report
		- AccessCore (Alex reviewed a presentation) - 3 new members have joined the committee. There are 3 WG and 3 extra projects, which will result in more projects over time. There is a F2F meeting on 3/11-12/19 in China. Standard 1939 has 2 partners focused on Manned and Unmanned Drones.

6.2. Reports from Working Group and Study Group Chairs

* COM/SDB/CEA (Tarek) – No Report
* Smart Cities Working Group (Zack) - Dan Poland has been leading a broad initiative of the SM Tech Committee. He is chair for Standard 2784, a WG, which is in year 2 of a 4-year PAR. The draft Outline is approved and they are diving into architecture and working with WG within IEEE; working with IoT Group in 3 areas.
	+ NIST released IES city framework and produced what we have in the 2784 draft but it was not useable by end users. This is being recalibrated with users of PAR to understand what needs to be developed so it can be living and breathing so new tech standards can be introduced into Smart City eco system. Installed a new Vice Chair and new Secretary. Working with IEEE core cities on Smart cities program to build consensus to put forth a draft for vote and approval.
	+ ACTION: Stefano will update the board if there was a topic/panel of Smart Cities at Optical Fiber Communications conference.

6.3 Treasurer report (Alex) – Issues being resolved getting information and getting into the accounts. Some forms were recently submitted as there is a permanent person working on this.

ACTION: Alex will have a report during the next meeting.

1. New Business: None Reported
2. Meeting adjourned at 11:09am EST.