**IEEE Communications Society Standards Development Board (COM/SDB)**

**Meeting Notes**

Friday, 25 January 2019, 10:00 a.m. Eastern Standard Time

WebEx Call

**Note: This meeting was subsequently confirmed to be unofficial due to late distribution of the agenda (reference P&P 6.0)**

1. Call to Order at 10:05 a.m. GST
2. Roll call, voting status of members, establish quorum

Voting members: Earl McCune, Oliver Holland, Jean-Philippe Faure, Jaafar Elmirghani, Alex Gelman, Mehmet Ulema

Non-voting members: Zack Huhn

Non-voting attendees: Ranga Rao Venkatesha Prasad (Standards Liaison, ComSoc Ad Hoc & Sensor Networks; Green Communications & Computing; and Computer Communications Technical Committees)

Staff attendees: Adam Greenberg

Four voting members at call to order, and quorum requires five. Quorum met with additional voting members joining over the course of the meeting.

Changes to affiliation: JP adds Panasonic; Oliver adds Advanced Wireless Technology Group.

1. Reports (highlights below)

3.1: Reports from ComSoc Standards Committees:

* + DySpan: Next meeting March 5-7 in Florida, will likely discuss Ps and Ps with regard to requirements for becoming a voting member and an eye toward submitting in time for the March AudCom meeting.
	+ PLC: P1901a Standard for Broadband over Power Line Networks: Medium Access Control and Physical Layer Specifications Amendment: Enhancement for Internet of Things applications Initial Sponsor Ballot received 100% approval. The draft was submitted to RevCom for consideration at the March meeting. P2413 Standard for an Architectural Framework for the Internet of Things (IoT) (Co-sponsor): Under progress. A WG meeting was held in China. P2413.1 – Standard for a Reference Architecture for Smart City (RASC) (Co-sponsor): Project approved in June 2018. Under progress. A WG meeting was held in China
	+ NetSoft: No change from December report; due to the holiday season there were no significant working group activities to report.
	+ MobiNet: Had a meeting earlier on Jan 25. Next meeting Feb 18. Major development since last meeting was that the HARQ WG withdrew a PAR approved by NESCOM and IEEE-SA in December. Other standards progressing well; there are 6 WGs under MobiNet Standards Committee.
	+ Green ICT: Emissions WB plans to go for balloting on 1922.2 at the end of this year/beginning of next year. The EEICT WG had its most recent meeting on Dec. 3, where P1926.1 technical contributions to the standard were presented. the P1929.1 subgroup reported it is developing new technical content and adding to the standard draft, and P1928.1 added technical content related to Fog-cloud VM placement that is incorporated in the current version of the draft as a case study. The EECH WG is moving along with P1923.1 as the draft Standard is in final WG review. The plan is to then begin the higher approvals and balloting for it.
	+ EdgeCloud: No report.
	+ AccessCore: One additional project just approved at NesCom so will have one more working group, and one has been removed. Discussion of positioning IEEE for leadership in UAS and Fuzzy AI systems and how to add participants in this effort. **Action**: Zack to send email to COM/SDB listserv offering introduction to Dr. Kelly Cohen and his team regarding unmanned aerial systems, fuzzy AI, and other items discussed during this report. (This action was closed following the meeting.)
	+ JP joined the bridge and gave the PLCSC report. An initial SA Ballot is expected to open in December 2018 for the P1901a Standard for Broadband over Power Line Networks, and the PAR for P2413 (Standard for an Architectural Framework for the Internet of Things) has been extended until December 2019.

3.2: Reports from ComSoc Standards Committees:

* + COM/SDB/CEA: No report.
	+ Smart Cities Working Group: No report.

 3.3: Treasurer Report -- No report.

1. Approval of Agenda (DECISION)
* Following establishment of quorum, Agenda approved with the following amendments: switch the position of Reports to #3, following call to order, roll call, voting status of members, establish quorum. Strike references to having email reports for PLC and Edge Cloud prior to the meeting as those references were made in error.
1. Approval of the COM/SDB Minutes of December 9, 2018 meeting at GLOBECOM (DECISION)
* Minutes approved with no revisions.
1. Follow up on R1 AudCom P&Ps checklist (emailed to listserv by Nick Orlando on 1/9/19)
* Comments on section 3.4.1, number 5 -- looked at sections W and X, no objections to the recommendations. Motion to revise 3.4.1 according to changes proposed by AudCom was seconded and approved unanimously.
* Motion to remove the clause about MALs from 4.3 was made and approved unanimously.
* Motion to send revised document to AudCom was approved unanimously.
1. Old and unfinished business: None
2. New business: None
3. Adjournment: meeting adjourned at 11:19 a.m. EST.