**IEEE Communications Society Standards Development Board (COM/SDB)**

**Meeting Minutes**

Sunday, 9 December, 2018, 3:30 p.m. Gulf Standard Time

In-person meeting at GLOBECOM and WebEx Call

1. Call to Order at 3:35 p.m. GST
2. Roll call, voting status of members, establish quorum

Voting attendees in room: Tarek El-Bawab, Mehmet Ulema, Oliver Holland, Jaafar Elmirghani, Stefano Galli
Voting attendees on phone: Rob Fish, Alex Gelman, Jean-Philippe Faure.

Non-voting attendees in room: R.V. Prasad

Staff attendees: Jonathan Goldberg, Nicholas Orlando, Adam Greenberg.

Five voting members at call to order, and quorum requires 5. Quorum met with additional voting members joining over the course of the meeting.

1. Approval of Agenda (DECISION)
* Agenda approved with the following amendment: switch the position of Reports so it comes before Approval of P&Ps Document.
1. Approval of the COM/SDB Minutes of the July 27, August 31, September 28, and October 26 meetings (DECISION)
* Reminder of how minutes should refrain from mentioning names when documenting discussions.
* Motion to approve all minutes in a single decision, passed. All minutes approved with no revisions.
1. Reports (highlights below, full reports can be downloaded from https://tawapps.ieee.org/mpt/Uploads/3/Agenda.aspx?eid=12637)
	* Oliver presented the DySpan report. Initially thought it wasn’t worthwhile to follow up with a revision to 1900.2, but a look at sales caused that thought to change. Proposed and investigated DySPAN-SC funding a “Get DySPAN-SC” scheme similar to 802’s; attempting to negotiate a more reasonable cost.
	* Mehmet presented the NetSoft report. The P1913 project is almost completed; P1916.1 draft is expected by 2Q 2019; P1921.1 planning a face-to-face meeting in June and has been having regular virtual meetings; new PAR proposal on Software Defined filter performance configuration for communications channels expected to be on NesCom agenda in January.
	* Jaafar presented the Green ICT report. The GICT emissions working group plans to go for balloting on 1922.2 at the end of this year/beginning of next year. The EEICT WG had its most recent meeting on Dec. 3, where P1926.1 technical contributions to the standard were presented, P1929.1 subgroup reported it is developing new technical content and adding to the standard draft, and P1928.1 added technical content related to Fog-cloud VM placement that is incorporated on the current version of the draft as a case study. The EECH WG is moving along with P1923.1 as the draft Standard is in final WG review. The plan then is to begin the higher approvals and balloting for it.
	* Rob presented the EdgeCloud report. In the Fog WG, there is a possibility of submitting P1935 (Edge/Fog Manageability and Orchestration) under the FOG Standard Working Group and work with the IIC Management Task Group to develop this standard. In the Biometric Open Protocol WG, the invitation for P2410 Standard for Biometric Open Protocol has closed and the ballot closed 12/8/2018 with 10 comments received; the WG will work through these comments and recirculate the draft. In January, the Privacy/Security Architecture Consumer Wireless Devices Working Group will begin the step by step review of the Project 1912 draft standard, corresponding controls in the NIST and ISO standards and drafting the controls for the standard.  People are still being recruited to the P2557 and P2558 groups and more time is needed before a detailed report can be delivered.
	* Alex presented the AccessCore and Treasurer reports. In the former a list of 2019 working groups was presented. There was nothing new to report from the Treasurer since the last meeting.
	* JP joined the bridge and gave the PLCSC report. An initial SA Ballot is expected to open in December 2018 for the P1901a Standard for Broadband over Power Line Networks, and the PAR for P2413 (Standard for an Architectural Framework for the Internet of Things) has been extended until December 2019.
	* Reports from the COM/SDB/CEA Working Group/Study Group and the Smart Cities Working Group were not given
2. Approval of P&Ps Document
* Discussion of various sections including 1.5, 1.6, 1.7 and 4.4. During the discussion a motion was made to extend the meeting by 15 minutes, an amendment was made to extend by 30 minutes, the amended motion was seconded and passed. A motion was made and seconded to approve the Ps and Ps as amended during the earlier discussion and send to AudCom; the motion passed by 5-2 on the following roll-call vote:
	+ Approve: Jaafar, JP, Stefano, Alex, Oliver
	+ Disapprove: Rob, Mehmet
1. New Business
	* Discussion of a proposal to develop a cybersecurity standard. ACTION: Nicholas to check with the 1912 group and, if no overlap exists, he will put the requestor in touch with the COM/SDB chair for further discussion.
	* A motion was made and seconded in response to a motion planned for the BoG1 meeting; the planned BoG1 motion would disband ComSoc’s Industry and Standards Activities (ISA) Council at the end of 2019. The motion made and seconded in COM/SDB was to approve the following resolution:

Com/SDB opposes the disbandment of ComSoc ISA Council in view of lack of advanced discussion with Standards stakeholders: COM/SDB, ComSoc Standards committees, SPDB, TAB committee on Standards, IEEE-SA BoG, and IEEE-SASB. Further move to request VP-ISA to oppose the reorganization at ComSoc BoG

* During the discussion of the motion, a motion was made and seconded to extend the meeting by 30 minutes. That motion passed. A motion was made and seconded to call the question, and the resolution was approved by 6-1 on the following roll-call vote:
	+ Approve: Jaafar, JP, Rob, Alex, Oliver, Mehmet
	+ Against: Stefano
	+ NEXT STEP: COM/SDB chair to include the results of the vote in his report to the ISA-C.
1. Next Meeting: scheduled for Friday, 25 January, 10 AM to 11AM Eastern Time.
2. Adjournment: meeting adjourned at 6:28 p.m. GST.