**IEEE Communications Society Standards Development Board (COM/SDB)**

**Meeting Minutes**

Friday 26 October 2018, 10AM Eastern time

WebEx Call

1. Call to Order at 10:05 a.m. EDT
2. Roll Call, Voting status of the members, and Establish Quorum

Attendees: Stefano Galli, Tarek El-Bawab, Earl McCune, Alex Gelman, Oliver Holland, Mehmet Ulema, Rob Fish, Jaafar Elmirghani. Staff attendees: Nicholas Orlando, Adam Greenberg.

Six voting members, and quorum requires 5. Quorum met.

1. Approval of Agenda (DECISION)

* Agenda approved with no revisions.

1. Approval of the COM/SDB Minutes of the last meeting (DECISION)

* Minutes of September meeting approved with no revisions.

1. Approval of P&Ps Document

* Discussion of various sections including 1.5, 3.4, 3.4.1, 4.4, 5.5.2, 6.0. Motion to send Lisa Weisser this document as updated at this meeting was approved. Link to revised document to be made public following AudCom approval.

1. Reports
   * Postponed.
2. New Business
   * No new business
3. Next Meeting:
   * Scheduled for Friday 30 November, 10 AM to 11AM Eastern time. Motion passed to postpone this meeting, and have the next meeting in December at GLOBECOM.
4. Adjournment